

2017 - 2020: AN OPPORTUNITY FOR ALL SUPPLIERS

Since **January 1st 2017**, public structures (such as state services, public agencies or local administrations) are ready to receive invoices from their suppliers in electronic format. The shared solution used by public structures to meet this new requirement is **Chorus Pro**. This unique and free Invoice management platform is accessible through the internet for every supplier.

Legal deployment schedule:

January 1st, 2017



Large companies and public structures
Companies & groups having over 5000 employees must use Chorus to send their supplier invoices to public client

January 1st, 2018



Medium sized companies
Companies & groups having over 250 employees must use Chorus

January 1st, 2019



Small and Medium Sized companies (SME)
Companies having over 10 employees must use Chorus

January 1st, 2020



Microenterprises or very small sized companies
All other size or type of organization must use Chorus



Time saving: Simplify invoice processing and reduce invoice processing times



Financial benefits: Reduce the printing, sending and storage costs of your invoices. Save archiving space



Environmental benefits: Shrink your carbon footprint



Enhancement of the relationship with our suppliers: Follow your invoices payment status in real time



Trace and security: Integrate automatically your invoices into the CNRS Accounting Information System



Fiscal regulation compliance: Electronic invoices have the same legal value than paper invoices.

Useful links:

Access to Chorus Pro documentations through:

- <http://www.economie.gouv.fr/aife/facturation-electronique>
- <https://communaute-chorus-pro.finances.gouv.fr>

For further legal information (in French only)

- Loi 2008-776 du 04/08/2008 de modernisation de l'économie, article 25
- Loi 2014-1 du 02/01/2014
- Ordonnance 2014-697 du 26/06/2014
- Décret 2016-1478 du 02/11/2016
- Arrêté du 09/12/2016
- Décret 2019-748 du 18/07/2019
- Article 289 du Code Général des Impôts



Direction des Comptes et de
l'Information Financière
Service Central du Traitement
de la Dépense
DCIF - SCTD

2 rue Jean Zay
54519 VANDOEUVRE LES NANCY CEDEX

Mail : SCTD.CNRS.ContactFournisseur@cnrs.fr



Advancing the frontiers

Electronic invoicing for public-sector suppliers

Information notice to CNRS suppliers



MAIN STEPS TO SEND YOUR DEMATERIALIZED INVOICES

You can send your invoices to the CNRS in Chorus through three different ways:

- Portal mode:** 1. Online manual input of your invoices via the Chorus Pro form
2. Single or mass upload of your invoices: signed or non-signed PDF, mixed format, minimum format XML+PDF
- Web Services / API:** Use the portal native functions to transfer and consult your invoices.
- EDI mode:** Electronic Data Interchange - Transfer your invoices by automatizing your transfers directly to Chorus Pro or thanks to a dematerialized documents third party provider

The higher your annual invoice volume for CNRS, the higher is the benefit of total dematerialization through EDI flow for your organization.

Regardless of issuance mode, you must create an account on the Chorus Pro Portal.



Every single vendor is identified in the Chorus Pro platform. The identification key is based on headquarter address and vendor status.

In Chorus, your invoices must be addressed to SIRET number structure 18008901303720 (only this SIRET number authorized).

Portal mode	Service mode (API)	EDI mode
<p>1-Online manual input</p> <p>2-Submission</p> <ol style="list-style-type: none"> Go on Chorus Pro portal https://chorus-pro.gouv.fr Register for login Confirm account creation through email link 	<p>Portal API features are used to transfer invoices and for invoices status checking</p>	<p>Once login finalized, structured or mixed format data transfer is possible. Development of an interface is mandatory in this case</p>

The following information (mentioned in CNRS Purchase Orders) have to be filled in the related input fields:

Reference of the legal commitment:

Commitment number ⇒ **example** 5679L08567

5679L08567

← Corresponds to the order number

And / or Contrat number ⇒ **example** 0200010

0200010



Service code of the delivery address ⇒ **example** MOY2800

MOY2800

4 Sign invoicing order & general terms and conditions acceptance

4 Select invoice format and generate the invoice

Signed PDF

Unsigned PDF

5 Manual invoice input

5 Invoice submission on Chorus Portal pro portal

6 Check invoice status

For example, current status: Available to recipient, rejected, payment, to recycle



SERVICE CENTRAL DU
TRAITEMENT DE LA DEPENSE
DCIF - SCTD

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54519 VANDOEUVRE LES NANCY CEDEX

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